



BROKEN CREEK PRIMARY SCHOOL

ABN: 57 737 265 500

413 Quinn Road
Broken Creek Vic 3673
Phone: (03) 57641253
Fax: (03) 57641376

Email: broken.creek.ps@edumail.vic.gov.au

PARENT PAYMENT POLICY

Dear Parent/Guardian,

Broken Creek Primary School is looking forward to another great year of teaching and learning and would like to advise you of Broken Creek Primary School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Rebecca Newham
(Principal)

Rachel Coley
(School Council President)

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials & equipment</i>	\$0
<i>Online Subscriptions</i> <ul style="list-style-type: none"> • <i>Essential Assessment</i> • <i>Reading Eggs</i> 	\$0
<i>ICT Devices - provision of devices for classroom use</i>	\$0
<i>Printing and photocopying of worksheets and learning materials</i>	\$0
Other Contributions - for non-curriculum items and activities	Amount
<i>Student wellbeing programs</i>	\$0
<i>First aid equipment</i>	\$0
<i>School grounds maintenance and improvements</i>	\$50
Total Amount	\$50

Extra-Curricular Items and Activities

Broken Creek Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Whole school camp eg. DOXA (Approx. \$90)</i>	\$TBA	
<i>Other excursions to be scheduled eg. Funfields (Approx. \$30)</i>	\$TBA	
Total Extra-curricular Items and Activities		\$

Financial Support for Families

Broken Creek Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Rebecca Newham Ph: 03 5764 1253

Total

Category	
Curriculum Contributions	\$0
Other Contributions	\$50
Extra-Curricular Items and Activities	\$TBA

Payment methods

Bank Details

BSB - 063 505

Acc. 100 44 919

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.